



# CAN BOD MEETING MINUTES

**Location:** Virtual

**Date:** 7/10/24

**Time:** 7:00 PM

## Agenda items

- T4T Toy Drive update
- Flight Forward partners
- Banking
- Oshkosh

**Attendees:** Bobby Patterson, Bill Pereira, Bill Repucci, Erica Zangwill

## Updates

- PO Box setup. New address added to website
- Facebook Professional Account established
- Flight Forward partners – application submitted to partner with them
- CAN at OSH – Stephen planning meetup; CAN stickers ordered

## Discussion topics / Open issues

- Waiting on copywrite and trademark confirmations
- Need to connect with Brad Blackburn
  - Update him – we now hold exclusive rights to CAN logo
  - Inquire about long-term goals
- Flight Forward partners – application submitted. If chosen as FFP partner, Bill P and Stephen to lead this educational initiative
- Banking – Wells Fargo offer of \$400 for new customers
- Volunteers – need to draft a waiver of liability if we plan to have volunteers at any CAN-hosted event
- Erica drafted member directory. Will share with team for input

ACTION ITEMS	OWNER(S)	DEADLINE	STATUS
File BOI	Erica	6/1	Complete
Set up PO Box	Erica	6/14	Complete
Establish bank account	Joel/Erica	8/1	Scoping
Trademark	Bobby	--	In Progress
Copyright	Joel	--	In Progress
Member Directory Build	Erica/Bobby	12/31	In Progress
CTA Attorney & Treasurer	Erica	asap	In Progress
Draft income statement/BS	Erica/Bobby	9/1	In Progress
Solidify Team Roles/Committees	Erica	8/1	In Progress

**Adjournment** time: 8:25 PM